



# Public Notice

Planning and Zoning

To: Property Owners, Owners of property located within 500 feet of the following Applications, and Neighborhood Association Representatives.

From: Planning and Development Staff

**Subject: 30-Day Public Hearing Posting for Comprehensive Plan Amendment, Planning Commission Meeting**

Date Posted: September 5, 2023

The City of Greenville **Planning Commission** will hold an in-person Public Hearing on **Thursday, October 5, 2023**, at **4:00 PM** at the **Greenville City Hall, 10<sup>th</sup> Floor Council Chambers, 206 S. Main Street** for the purpose of considering the following Comprehensive Plan amendment. Those wishing to provide public comment on an item may either provide written comment to staff or attend the in-person meeting.

Citizens may view the meeting at the following web address: <https://www.greenvillesc.gov/1694/online-meetings>

## **NEW BUSINESS**

### **A. Z-10-2023**

Application by the City of Greenville to adopt the new **GREENVILLE ENGINEERING DESIGN AND SPECIFICATIONS MANUAL** to replace the current **CITY OF GREENVILLE DESIGN AND SPECIFICATIONS MANUAL** for the City of Greenville.

### **B. Z-11-2023**

Application by the City of Greenville to adopt the **AIRPORT DISTRICT PLANNING STUDY**.

You are invited to review documents relating to these applications before the public hearing. Application materials are posted online at <http://www.greenvillesc.gov/pc>. You may contact the Planning Office at (864) 467-4476 for more information. Application materials are subject to change.

In some cases the applicant may be required, as part of the application process, to hold a neighborhood meeting before the application is heard by the Commission. Property owners within 1,000' of the application site would then be notified by mail. A property owner that directly abuts the proposed project or owners of 20% of parcels within 500' may also request a meeting. Contact the Planning and Development Office for further instructions.

Following the public hearing, the Planning Commission will act upon the applications. The Commission's actions for the following types of applications constitute a **Recommendation to the City Council**:

- Matters pertaining to Planning Studies - **New Business Item(s) B**

The City Council will consider these items at scheduled, public Meetings (two readings of an ordinance to either approve, or disapprove, a proposal are required). You will not receive a separate notice of those meetings, but you are invited to attend and register with the City Clerk if you wish to comment upon an Application at the Meeting(s). You may contact the City Clerk's Office at (864) 467-4441 to verify the date of the City Council Meeting or refer to the meeting schedule reflected on the City's web site ([www.greenvillesc.gov](http://www.greenvillesc.gov)).

The Commission's action for the following types of applications constitutes a **Decision of the Planning Commission** (i.e., no further actions are required):

- Matters pertaining to the Design and Specifications Manual – **New Business Item(s) A**

## **Public Comment Instructions**

You will have the opportunity to voice your comments at the public hearing. Each speaker is limited to 3 minutes. Repetitive statements should be avoided; individuals sharing similar concerns are encouraged to appoint a spokesperson to represent their group. Alternatively, you may submit written comments to: Planning &

Development Office, PO Box 2207, Greenville, SC 29602, by fax at (864) 467-4510, or by email at [planning@greenvillesc.gov](mailto:planning@greenvillesc.gov).

**Procedure for Public Comment PRIOR TO Meeting**

You may submit written comments to: Planning & Development Office, PO Box 2207, Greenville, SC 29602 or by email at [planning@greenvillesc.gov](mailto:planning@greenvillesc.gov).

Written comments must be received by 2PM Monday before the hearing in order to be given adequate time for consideration by the Commission before the hearing. Comments received after 2PM Monday will be provided to the Commission at the hearing. Please reference the application number and include your name and address on all correspondence. All comments will be made part of the public record.

**Procedure for Public Comment DURING Meeting**

1. The Planning Commission chairperson will open the public comment portion of each agenda item after the staff report has been given and any questions related to the report have been addressed. Members of the public wishing to speak should approach the podium as directed by the chairperson.
2. Each member of the public will have 3 minutes to speak on the specific agenda item. When speaking:
  - a. Begin by clearly stating your name and address for the record. Please spell your name if it is prone to be misspelled. The 3-minute timer will start after you provide this information.
  - b. Please do not repeat information already presented by someone else and avoid off-topic statements. Those who wish to share similar concerns are encouraged to appoint a spokesperson to speak on behalf of the group.
  - c. Direct all comments and questions to the chairperson. The chairperson may respond or direct the question to the appropriate party for response.
3. Once all public comment has been provided, the public portion for that specific agenda item will be closed.